

Caring for Carers since 2001



Trustees' Annual Report & Accounts

For the year ended

December 31st 2019



All of the banner quotes are genuine quotes received from clients during 2019

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thank you so much for giving us the
chance to stay in your wonderful caravan.
It really has made a difference to my mental health
since I've been home I'm feeling a lot more
smiley and happy inside.

Charity Information

Patron	Miss Joanna Lumley OBE, FRGS
Current Trustees (at 31 st December 2019)	Hon. Alderman Alex Bentley - Honorary Chair Mr Barry Andrew - Honorary Treasurer Mrs Katherine Turner - Honorary Secretary Mrs Anouska Zanellotti Mr Ashley Free Miss Caroline Watson
Charity Number	1086598
Address	Highfield Barn Lewdown Okehampton Devon EX20 4DS help@respiteassociation.org
Independent Examiner	Mr Martin Cronin MAAT FCIE MICB Bowhill Bookkeeping Services 172 Newman Road Exeter Devon EX4 1PQ
Bankers (Main)	CAF Bank Ltd 25 Kings Hill West Malling Kent ME19 4JQ
Bankers (Reserve Account)	CAF Bank Ltd 25 Kings Hill West Malling Kent ME19 4JQ
Bankers (Regular Payments Account)	NatWest Bank Plc 10 Market Place Boston Lincolnshire PE21 6EJ

my older child is already planning a few things
she'd like to do with me which is lovely because we are normally so restricted.
Thanks again for your help and kindness

Trustees' report for the year ended December 31st 2019

Trustees

The Trustees who served during the year 1st January 2019 to 31st December 2019 were as follows:

Hon. Alderman Alex Bentley - Honorary Chair (Elected as Chair 6th January 2019)
Mr Barry Andrew - Honorary Treasurer (Elected 6th January 2019)
Mrs Katherine Turner - Honorary Secretary
Mrs Anouska Zanellotti
Mrs Heidi Dilley (Resigned 1st January 2019)
Mr Ashley Free (Elected 19th July 2019)
Miss Caroline Watson (Elected 19th July 2019)
Mrs Nicola Bentley (Resigned 6th December 2019)

The Charity is governed by an executive committee of between 4 and 9 members. The power of appointing new trustees is vested in the surviving or continuing trustees.

Investment Powers

The constitution authorises the trustees to make and hold investments using the general funds of the charity, but no such investments are presently held.

Structure, governance and management

The charity is established as an unincorporated association by written constitution dated 22nd January 2000. Its objects are:

The relief of sickness and and poverty of elderly, disabled, sick or infirm persons, and their Carers within the United Kingdom, by offering assistance to enable those in need to secure respite care. The policy of the charity continues to be to seek additional finance and support to run the charity for the benefit of current and future beneficiaries. Throughout the year the trustees delegate the day to day responsibility for managing the charity to the administrator/chief executive Mr John Turner MBE.

The charity was registered with the charity commission on May 16th 2001.

Objectives and Summary of activities in their support

As described in our Governing Document the objectives of the Charity remain as above. In support of these objectives our main activities during this reporting/accounting period have continued to involve us enabling Carers to obtain alternative care, either in the home or via residential provision, for the person or persons (almost always a close family member) for whom they normally provide assistance so that they may take a much-needed break to recharge their batteries. We continue to work closely with a number of other charities, and with statutory authorities, whilst ensuring that our help is in addition to their funding not a replacement.

Thank you so much! You don't know how much this means to us all!

Recruitment and training of Trustees

Trustees are encouraged to take part in and attend appropriate external training courses as are staff. Recruitment of Trustees is open to any suitable individual regardless of race, religion or gender. New Trustees will be required to take part in an induction course organised by the Chair of Trustees and will be issued with a copy of the Charity Commission's 'The Essential Trustee Guide'. During 2019 we were delighted to be able to recruit three new Trustees and it is hoped that we will be able to recruit at least one additional Trustee in 2020 to further strengthen the board.

Achievements and performance

This year saw the charity achieving its objectives in several ways, key amongst which were:

- ✓ We have worked to provide support for the many unpaid Carers who come to us, often at breaking point, from around the Country desperately seeking a much-needed break from their daily caring role. These breaks enable many of the Carers to maintain some level of normality in their lives, as it is all too easy for them to become socially isolated. In the main, cases involved three distinct groups of unpaid Carers:
 - a) Elderly wives or husbands caring for a spouse with some form of Dementia or other debilitating condition. While social isolation affects most types of carers, it is particularly common amongst this group as their visitors generally become rarer due to embarrassment.
 - b) Adult children caring for an elderly parent who has, in many cases, moved into their home to be cared for.
 - c) Parents of a long-term sick or disabled child. In these instances it is often the case that other children in the family miss out and the parents want to spend a little quality time with them.
- ✓ We continue to operate a smaller scheme in which we are able to provide suitable unpaid Carers with a free holiday in one of our two static Caravans, based at Blackpool and Skegness. In addition, we were given use of a holiday cottage in Wiltshire free of charge and were able to provide respite breaks to three additional Carers thanks to the generosity of the owners Mr & Mrs Coombes. The caravan and cottage breaks allow us to provide respite breaks to Carers who might not otherwise be able to access our core grants offering.
- ✓ Over previous years we have supported families to send their disabled children and young adults to summer camps, thus giving the family a break as well as giving the youngsters themselves a significant life experience. This year we partnered with three organisations providing summer camps to provide an integrated and proactive approach to this activity. The partnerships have worked very well and have enabled us to reach Carers who might otherwise have missed out on our support. As well as making the application process less stressful for our clients, this has also reduced the administrative burden on ourselves and our partners.
- ✓ We have formed a working partnership with a charity supporting families in London. They work with those suffering significant deprivation and who often have literacy issues, which makes accessing services like ours difficult. Whilst our core activities remain unchanged, and the bulk of our applications are directly from individuals, the trustees are excited to be able to be proactive and to add value to our services whilst not totally over stretching our resources both in staff time and cost.

I can't thank everyone at the respite association enough for making this possible

- ✓ We have this year received our first ever lottery grant, in the sum of £5,500, which is to update all of our office equipment and provide training for staff and trustees. Our office equipment was coming to the end of its useful life and replacement would have meant a compromise between what we needed and what we could afford. The grant of £2,500 for this equipment allowed us to future proof our office with no impact on our grant giving.
- ✓ We remain incredibly grateful to our Patron, Miss Joanna Lumley, for her amazing support and generosity of spirit. This year, in recognition of the increasing need for our support from within the Carer community, this extended to Joanna writing a postcard to trusts to ask them if they would consider us for a grant to enable us to continue and expand our support.

I do hope you don't mind me writing to you like this but my good friends at The Respite Association need a little help. Of all the unsung heroes in the world, carers come top of my list, and they need a break. That is what The Respite Association do: they support carers across the country and quite simply they bring happiness. I know that times are hard, and that the calls on your resources are many, but if you can help us you will make a huge difference and I would be incredibly grateful.

With my warmest good wishes

Joanna Lumley Patron



Planned actions for 2020

At the time of writing this report we, like every other Charity across the UK, are facing an unprecedented challenge in the face of Covid-19. Other than to acknowledge that our caravan and cottage holidays for Carers will be heavily curtailed due to the restrictions on essential travel, it is too early to say what the full impact of the virus will be and we will obviously cover this further in our 2020 annual report and accounts. However, from the enquiries we are currently receiving from Carers, the need for our grant making services remains extremely high and we go forward determined to continue to provide as many of our services as we can to Carers who, frequently, have nowhere else to turn. Key actions will be:

- ★ To continue to provide respite support to Carers throughout England, Wales and Scotland and to identify areas not fully represented with a view to raising our profile in order to reach those most in need.
- ★ To continue to work with partner organisations and to develop new and innovative ways of supporting Carers in these extraordinary times.
- ★ To continue to move our application processes online to enable easier access for Carers, whilst maintaining offline processes for the few who do not have access to the internet.
- ★ To recruit at least one further trustee with a finance and/or a caring background to continue to strengthen the board of trustees.

We are so grateful to the Respite Association for the award of this grant I already know that it will make such a difference.

When freedom of movement returns we will also:

- ★ Review our holiday provision for Carers. Our two caravans are coming to the end of their useful lives and we will be looking at ways of continuing this extremely popular service in the most cost effective and efficient way.
- ★ Instigate a Carers' Retreat whereby a group of Carers can spend a week at a house on the Kent coast, which has been very kindly donated for this purpose, to allow Carers space away from their caring duties and meet with others in the same position as a means of peer support.

Statement of Public Benefit

The Trustees of the Respite Association have complied with their duty to have due regard for the Charity Commission's public benefit guidance. The work of the Respite Association benefits significant numbers of unpaid Carers, these being persons who are caring for someone who is terminally ill, long-term sick, physically or mentally disabled. The Charity helps unpaid Carers without any bias regarding gender, age, religion or ethnicity.

Help provided benefits not only the Carer but frequently their whole family. Many Carers of young disabled/sick children have other children who are unintentionally given less attention than these parents would themselves prefer due to the needs of the other child, our Respite Care breaks allow the parents to spend quality time with such children.

The provision of a Respite Break for a Carer also has a beneficial effect for the person who they usually care for who may otherwise become distressed at the degree of stress (physical and mental) the Carer may be suffering. Beneficiary quotes have been utilised throughout this report and a feedback (kind words) page is also provided on page 10 by way of demonstration of the public benefit and individual impact of our work.

DONATIONS RECEIVED DURING THE FINANCIAL YEAR ENDING DECEMBER 31ST 2019

Our sincere thanks go to the following organisations for their much appreciated financial support during 2019. We also send our thanks to those organisations that asked not to be named publicly.

PLEASE NOTE:

It is not the policy of the Charity to publish the names of any private individuals who may have donated during the year, however we do wish to express our sincerest thanks to them for their support.



The National Lottery community fund for making a grant of £5,500 towards the cost of replacing our office equipment and towards staff and trustee training.

You and your organisation are hugely appreciated and we wish you continued success in all you do for those who find themselves in situations like ours.

DONATIONS RECEIVED DURING THE FINANCIAL YEAR ENDING DECEMBER 31ST 2019

Continued

Andor Charitable Trust	The Ashfield Trust
Anton Jurgens Charitable Trust	The Bergne-Coupland Charity
Aylesford Family Charitable Trust	The Carriejo Charitable Trust
Baron Davenport's Charity	The Dorcas Trust
Bicker Women's Institute	The E. Alec Colman Charitable Fund Limited
Brian Wilson Charitable Trust	The Eva Reckitt Trust Fund
DM Charitable Trust	The Family Rich Charities Trust
E Slater Charitable Settlement	The Florence Turner Trust
Eleanor Hamilton Educational Trust	The Forest Hill Charitable Trust
Fitzroy Foundation	The Forte Charitable Trust
Harford Charitable Trust	The Francis Winham Foundation
HDH Wills Charitable Trust	The Hedley Foundation
Henhurst Charitable Trust	The Ian Askew Charitable Trust
JA Floyd Charity Trust	The John Avins Trust
James Wise Charitable Trust	The Kendrick & Sylvia Edwards Charitable Trust
Marsh Christian Trust	The Lillie C Johnson Charitable Trust
Marshall-Grant Trust	The Lynn Foundation
Marston Charitable Trust	The Maud Elkington Charitable Trust
Melton Mowbray Building Society Charitable Foundation	The Mickleham Trust
Mrs HR Greene Charitable Settlement	The Munro Charitable Trust
Murphy-Neumann Charity Company Ltd	The Patrick Rowland Foundation
Olive Woolf Holiday Trust Fund	The Peter Courtauld Charitable Trust
Pilkington Charities Fund	The Phillips Family Charitable Trust
Robert Gavron Charitable Trust	The Robert McAlpine Foundation
S C and M E Morland's Charitable Trust	The Sir James Roll Charitable Trust
Shanly Foundation	The Sir Robert Gooch Charitable Trust
Sir John and Lady Amory's Charitable Trust	The Thomas Sivewright Catto Charitable Settlement
SMB Charitable Trust	The Thoresby Charitable Trust
Stanley Smith Charitable Memorial Fund	The Vandervell Foundation
Stella Symons Charitable Trust	Wilmcote Charitrust
The 29th May 1961 Charitable Trust	WLS Charitable Fund
The Alchemy Foundation	St Oswalds Church, Durham
The Alfred & Beatrice Weintrop Charitable Trust	

The Respite Association



Kind Words 2019

Just writing to thank you so much for our holiday. The caravan was superb and had everything we could possibly need. The weather was very hot and sunny so we were very lucky. It was lovely to have the chance to just rest and enjoy doing just what I wanted which included reading a couple of books and nothing else on a couple of days! It's been years since I was able to pick up a book and finish it within a couple of days.

Richmond park is lovely and I found all the staff very welcoming, the few owners we met were friendly and happy to pass the time of day so that makes for a happy stay.

My Son & Granddaughter enjoyed the swimming pool and went every day for a couple of hours which also gave me time to relax, happy in the knowledge they were having fun.

Once again thank you so much for giving us the chance to stay in your wonderful caravan. It really has made a difference to my mental health, since I've been home I'm feeling a lot more smiley and happy inside.

Many thanks

MH - London

*Please pass on our grateful thanks to the Respite Association Trustees for the hugely generous respite allowance which has been put to good and beneficial use. *** and myself have been very touched.*

AS - Dorset

To Ellegre & all the team,
I am just writing to say a huge "thank-you" once again for a lovely relaxing & welcomed break at the Richmond Holiday centre.

I & I had a lovely time & managed time to chill out, in and amongst going out on a couple of day trips to Lincoln, Boston, Skegness, Mablethorpe & Ingoldmells. As well as enjoying

the facilities on site. The caravan is lovely & very well situated in a quiet part of the site.

* You're too kind *

We would like you send you a donation, to help you carry on with your wonderful & much welcomed & important work.
Kind Regards

G & H - Yorkshire

“Mum was in tears on the phone saying she is so grateful and can't wait for a little bit of respite and change of scenery in the Morning.

Thank you all so much my heart could burst with happiness.”

LC - Lancashire

We stayed in a cottage close to St Clears in Wales. visiting lots of places which brought back fond memories. We enjoyed ourselves immensely and thanks to you we celebrated our 40th wedding anniversary with a delicious Chinese meal and a glass of wine overlooking the sea. Once again thank you very much for all your help.

LY - Gloucestershire

Thank you so much for making this possible for our family. Although it's only for a short period, being able to have a break from the usual routine really makes the world of difference to our lives. Your help is greatly appreciated. With my thanks and best wishes,

AM - Dorset

Thank you so much! You don't know how much that means to us all!

HR - Worcestershire

Thank you so much. I am absolutely moved to tears by the help offered by the Respite Association and how much you have gone out of your way to give us an answer so quickly. *** and *** don't have any private pensions and they don't have any family so they really don't have other help to call upon for situations such as these.

BB - East Lothian

***The names have been removed within these quotations to protect the anonymity of our clients.

Thank you. This really means a lot and helps so much through a very difficult and stressful time. I feel like I have room to breath again.

Risk Assessment

The Board receives a report from the Administrator each year addressing any perceived risk. The report for 2019 was presented to the Trustees on December 6th 2019 and approved by them. The report did not identify any serious risks to the charity either financial or physical.

Investment Policy

The Charity currently needs to continue reviewing its reserves in order to maintain the targeted sum (see Reserves Policy below). Currently the Reserves are held in CAF Bank Gold interest bearing account.

Financial Review & Reserves Policy

The charity made a cash surplus in the year of £32,319 (2018 - cash deficit £6,203).

Total cash receipts increased by 35% compared to 2018 with significant increases in grants/donations from both Trusts/Corporate donors and individuals. In addition, a grant from The National Lottery totalling £5,500 was also received in the year, restricted for the purchase of equipment and training costs.

Total cash payments decreased by 6% compared to 2018 but as explained in note 1 on page 14, when grants awarded but not yet paid are taken into account, charitable support costs show an increase of 18%.

At the year-end, cash funds totalled £217,546 of which £59,840 was held in restricted funds as detailed in note on page 16.

The policy of the Trustees as adopted is to work toward the building of Reserves that provide an adequate safety net should a sudden drop in income occur. Following a review on September 24th 2017 the sum was fixed at £75,000 (reviewed annually). This year's annual review took place on December 6th 2019 and it was agreed that the policy should remain unchanged with a further review in 2020. Actual Reserves at the commencement of the year stood at £143,471, and at the end of the 2019 Financial Year the reserves were £157,706. While this has substantially exceeded the target amount of £75,000, some of the reserves will be used to replace the caravan holiday provision when the caravans come to the end of their useful life. Also due to the Covid-19 pandemic, future income is uncertain but the charity's services may need to expand.

Fundraising Policy

During the year covered by this report the Charity did not engage in any fundraising that involved mailing, telephoning or directly approaching individual members of the public for monies in any way. The organisation's formal Fundraising Policy was last reviewed by the Trustee Board on December 6th 2019.

Policy Reviews

★ The Financial Controls were reviewed on 6th January 2019

The Trustees also reviewed the following list of policies at their meeting on December 6th 2019.

- | | |
|-------------------------------|-------------------------------------|
| ◆ Disciplinary Code | ◆ Volunteer policy |
| ◆ Conflict of Interest Policy | ◆ Safeguarding policy |
| ◆ Grievance Procedure/Policy | ◆ Fundraising Charter |
| ◆ General complaints | ◆ Data Protection Policy |
| ◆ Fundraising Complaints | ◆ Trustee and Staff Expenses Policy |



Serious Incidents

There were no serious incidents to report during the period covered by this Trustees' Report.

Approval

The Trustees approved this report on May 27th 2020 and it is signed on their behalf by:



**Honorable Alderman Alex Bentley
Trustee & Hon. Chairman**

The Respite Association
Receipts and Payments accounts for the year January 1st 2019 to December 31st 2019

	Notes	2019 Unrestricted	2019 Restricted	2019 Total	2018 Total
<u>RECEIPTS</u>					
Trusts and Corporate Donors		83,930	25,550	109,480	86,458
National Lottery		-	5,500	5,500	-
Donations from individuals		8,890	-	8,890	1,624
Bank interest		96	-	96	72
Event sponsorship		1,069	-	1,069	4,341
TOTAL RECEIPTS		93,985	31,050	125,035	92,495
<u>PAYMENTS</u>					
Direct charitable expenditure					
Charitable support costs	1	71,602	5,619	77,221	86,919
Other expenditure					
Training	2	669	924	1,593	851
Equipment	2	1,303	2,227	3,530	914
Fundraising		6,192	-	6,192	5,238
Subscriptions (Fundraising Regulator etc)		443	-	443	634
Utilities, Insurance and rent	3	1,986	-	1,986	2,925
Governance		1,751	-	1,751	1,217
TOTAL PAYMENTS		83,946	8,770	92,716	98,698
Net receipts/ (Payments)		10,039	22,280	32,319	(6,203)
Transfers between funds	4	4,196	(4,196)	-	-
Cash funds brought forward		143,471	41,756	185,227	191,430
Cash funds carried forward		157,706	59,840	217,546	185,227

The Respite Association
Statement of assets and liabilities as at December 31st 2019

	31 st December 2019	31 st December 2018
<u>CASH FUNDS</u>		
CAF Current Account	142,080	1,000
CAF Gold account (reserves)	75,027	1,000
Scottish Widows (reserves)	-	71,700
NatWest (regular donors account)	439	111,527
<u>TOTAL CASH FUNDS</u>	<u>217,546</u>	<u>185,227</u>
Represented by funds:		
Unrestricted funds (The general fund)	82,706	71,771
Designated funds (reserves)	75,000	71,700
Restricted funds (specified location and item grants)	59,840	41,756
<u>TOTAL FUNDS</u>	<u>217,546</u>	<u>185,227</u>
<u>FIXED ASSETS FOR CHARITY USE</u>		
Holiday caravans	6,120	10,200
Equipment	2,553	305
<u>TOTAL FIXED ASSETS FOR CHARITY USE</u>	<u>8,673</u>	<u>10,505</u>
<u>OTHER MONETARY ASSETS</u>		
HMRC - Gift Aid	375	-
<u>TOTAL OTHER MONETARY ASSETS</u>	<u>375</u>	<u>-</u>
<u>LIABILITIES</u>		
Grant commitments to Carers	(28,656)	(2,825)
Independent examiner's fee	(800)	-
<u>TOTAL LIABILITIES</u>	<u>(29,456)</u>	<u>(2,825)</u>

NOTE:

Non Monetary assets are shown as estimates of the value at the end of the year. Liabilities are known amounts agreed during 2019 but which will not fall due for payment until 2020.

Approved by the Trustees on May 27th 2020 and it is signed on their behalf by:



Honorable Alderman Alex Bentley
Trustee & Hon. Chairman

I particularly liked the ease of applying for help which was straightforward and quick. Often, carers like myself are put off applying for support because we're asked to fill in umpteen forms.

The Respite Association

Notes to the accounts for the financial year ending December 31st 2019

Note 1:

Charitable support costs appear to be down on 2018, £77,221 against £86,919 however when grants awarded but not yet paid are taken into account (see page 14) the figures change dramatically:

	Charitable Support Costs	Grants carried forward	Total
2018	£86,919	£2,825	£89,744
2019	£77,221	£28,656	£105,577

This is an increase of 18% year on year.

Note 2:

Equipment and training expenditure has increased this year due to a one off grant from the National Lottery to replace office equipment and provide training for staff and trustees.

Note 3:

Office/storage accommodation has for some years been provided at a greatly subsidised cost by The Holbeach St Marks Community Association. In January 2019 alternative accommodation was organised when the headquarters moved to Devon. There was a small overlap in costs whilst the Lincolnshire facility was closed down, however costs reduced overall. This is partly due to the move reducing our insurance costs as premises insurance is now included in the new rental figure.

Note 4:

The caravan holiday costs are paid for from the general unrestricted funds. Transfers between funds at year end related to the cost of caravan holidays for Carers residing in areas supported by trusts who wished to restrict their grant making to beneficiaries from specific geographical locations. Transfers were done at year end to ensure that we had an accurate figure for the cost of each caravan per week.

Accounting Policies and Basis of preparation of accounts

The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is needed. The accounts are prepared on a Receipts and Payments Basis and comply with the Charities Act 2011.

Income

Income and donations are accounted for as received. No permanent endowments have been received in the period.

Value Added Tax

Value added tax is not recoverable by the Charity, and as such is included in the relevant costs in the Accounts.

Non-Monetary Assets

The Charity owns a desktop computer, two printers and a laptop together with some additional office equipment. It also owns two Static Caravans: one at the Richmond Holiday Centre in Skegness and the other sited at Newton Hall Holiday Centre in Staining, Blackpool. All non-monetary assets and liabilities are shown as estimates at the year end.

Its a very difficult time for us all
 but with love and much needed support like this
 it makes a difference that can never be measured.

Related Parties

Mrs Katherine Turner (Trustee and Hon. Secretary) is related to Mr John Turner MBE (Administrator/CEO). Mrs Turner was not involved in the recruitment process of the new Administrator/CEO and neither takes part in, nor votes on, any items related to staffing including staff remuneration and contractual details.

Trustees' Remuneration and Expenses

During the year no Trustee received any remuneration for the time they gave to the Charity and no Trustee claimed nor was paid any expenses in relation to their duties.

Restricted Income

Restricted Income is income that is to be strictly used (at the donors request) for the benefit of Carers who reside within specific geographical locations or sometimes in cases involving people within certain age categories e.g. elderly persons or children. Occasionally donors may sponsor a piece of equipment, part of the cost of our static caravans and their running costs or perhaps the printing of one of our information leaflets. In all such cases the monies are used solely for the purpose(s) the donor has specified

Charitable Support costs breakdown

	2019	2018
Employee costs	32,362*	30,691
Direct care provision/Grants	42,846	53,949
Utilities	549	650
Postage & stationery	1,464	1,629
	77,221	86,919
Employee Costs		
Total staff costs	36,775	34,840
Staff in 2019 (1 x 24 Hours per week 1 x 14 hours per week)	2 p/t	2 p/t

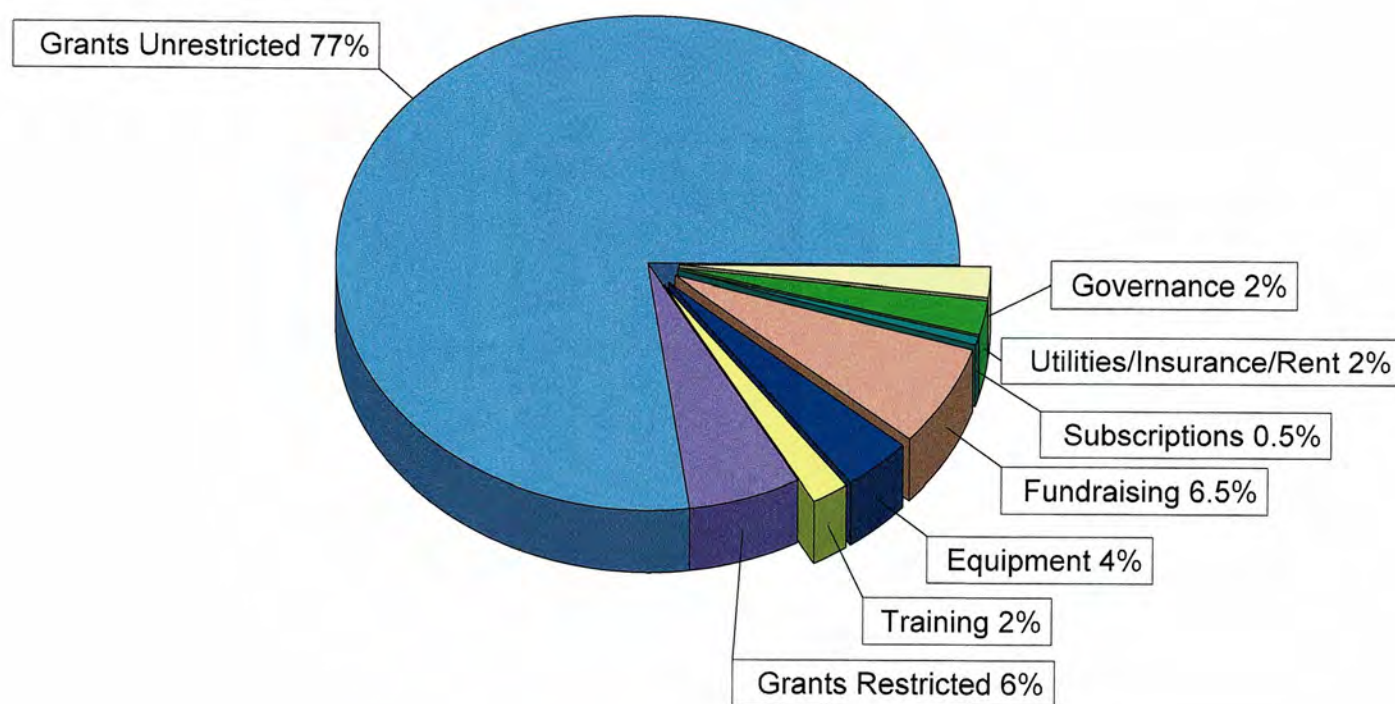
*Employee costs increased in 2019 because the new CEO was below retirement age and therefore National Insurance and pension became part of the charity's liability. In previous years both employees were exempt from both National Insurance and pension contributions.

Post Balance Sheet Events/Going Concern

During the period between the financial year-end and the agreement/signing of the financial statements, the Covid-19 pandemic occurred. At the time of agreement/signing of the financial statements, it was impossible to estimate the full financial impact the pandemic would have on the charity. The charity trustees continue to monitor the impact of Covid-19 on the charity and adjust plans and budgets accordingly (see Trustees' Report comments on pages 7/8).

We are more grateful than we could ever say

Expenditure breakdown 2019



The last words in this year's Trustees' annual report and accounts go to one of our clients...

Thank you for the positive memories you helped us create this summer, moments of sunshine through a very difficult year.

Please continue with your wonderful work!

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE RESPITE ASSOCIATION

I report to the trustees on my examination of the accounts of the above charity for the year ended 31st December, which are set out on pages 13 to 17. Responsibilities and basis of report As the charity trustees of the Association, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Association as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr M Cronin MAAT FCIE MICB
Bowhill Bookkeeping Services
172 Newman Road
Exeter
EX4 1PQ

Mark Cronin

Date

1st June 2020